



IADR

INTERNATIONAL ASSOCIATION
FOR DENTAL, ORAL, AND
CRANIOFACIAL RESEARCH
KUWAITI DIVISION

KUWAIT ASSOCIATION FOR DENTAL RESEARCH

CONSTITUTION AND BYLAWS (KuADR)

ARTICLE I. NAME

This organization is named: Kuwait Association for Dental Research, herein referred to as the KuADR or the Association. KuADR is a Division of the International Association for Dental Research.

ARTICLE II. OBJECTIVES

The Association has been established to promote research in all aspects of oral and related sciences, to encourage development of improved methods for prevention and treatment of oral and dental diseases, and to facilitate training and cooperation among investigators; and to communicate research findings and their implications especially in Kuwait and in the Gulf region.

ARTICLE III. CORPORATE STATUS

This Association is a non-profit corporation organized under these bylaws and the laws of Kuwait. If the corporation shall be dissolved at any time, no part of its funds or property shall be distributed to its members; but, after payment of all indebtedness of the corporation, its surplus funds shall be used for dental research in such manner as the then-governing body of the Association shall determine.

ARTICLE IV. MEMBERSHIP

Section 1. ELIGIBILITY

INDIVIDUAL MEMBERSHIP. Any individual, without any consideration of color, race, religion, age, gender, national or ethnic origin, or disability, who is interested in Dental Science and Dental Research shall be eligible for

membership in this Association, as set forth in the Bylaws, provided such person conforms to the recognized standards of professional ethics.

Section 2. ACTIVATION OF MEMBERSHIP.

Any individual eligible for membership under the Constitution and Bylaws who shall have been sponsored in due form by two active members of the Association, and whose membership credentials shall have been found acceptable to the KuADR.

Section 3. SUSPENSION OR TERMINATION.

A. Membership may be terminated automatically by a member upon delivery of a formal notice to the Executive Director of IADR of that member's resignation.

B. The membership of any member may be terminated or suspended for reasons of non-payment of dues, proven scientific misconduct, non-compliance with the Association's Constitution, or for other good cause shown. Termination of membership other than for non-payment of dues will be determined at an Annual Meeting of Council by a two-thirds vote of the Council members present and voting. The person whose membership is threatened with termination shall be so notified by the Secretary at least 120 days before the annual General Session, and shall be entitled to appear before Council in person, by representation, or by submission of a written statement to defend his/her right to membership.

ARTICLE V. OFFICIALS

Section 1. OFFICERS. The Officers of the Association shall be a President, President-elect, Vice-president, Immediate Past President, Treasurer, Secretary.

A. TERM OF OFFICE. The terms of the President, President-elect, and Vice-President shall be one Association year; for the Secretary and the Treasurer it shall be three Association years.

B. TENURE OF OFFICE. Each Officer shall serve until the installation of his/her duly-elected successor.

C. VACANCIES. An ad interim vacancy in any office shall be filled for the unexpired term by majority vote of the Council.

Section 2. HONORARY OFFICERS. Honorary Officers may be elected by the Council from nominations made by its own members for a period of time to be determined by Council.

Section 3. QUALIFICATIONS. All Officers and officials of the

Association shall be Active Members of the Association.

ARTICLE VI. NOMINATIONS AND ELECTIONS

The officers shall be nominated from the Active Members of KuADR and shall be elected annually at the General Session by majority vote of those present and voting.

ARTICLE VII. COUNCIL

Section 1. PERSONNEL. The Council of the Association shall consist of the President, the Immediate Past President, the President-elect, the Vice-President, the Secretary, the Treasurer.

Section 2. DUTIES OF THE COUNCIL. The Council shall be the governing body of the Association.

ARTICLE VIII. FINANCES

Section 1. DUES. At each annual General Session, the Council shall determine and announce the amount of the annual Association dues and the assessment for official publication(s).

Section 2. EXPENDITURES. Funds of the Association may be expended only on general or specific authorization of the Council.

Section 3. ACCOUNTS. All accounts of assets of the Association shall be audited annually by a Certified Public Accountant.

Section 4. REPORTS. All Officers collecting, disbursing, or holding in trust assets of the Association shall report annually to the Council and the Association in written form.

ARTICLE IX. MEETINGS

Section 1. ASSOCIATION. The Association shall meet for the exchange of scientific information at least once each year unless prevented by circumstances not under the control of the members.

Section 2. COUNCIL. The Council shall meet at least annually, normally in conjunction with the annual General Session of the Association.

ARTICLE X. QUORUM

The quorum for the Council shall be as stated by the Bylaws.

ARTICLE XI. AMENDMENTS TO THE CONSTITUTION

Section 1. PROPOSAL. A proposed amendment to the Constitution, formally endorsed by at least 10 members and accompanied by a statement of reasons for adoption, may be presented at any Annual Meeting of the Council, and the reupon becomes a special order of business for a vote of the membership by mail prior to the succeeding annual General Session.

Section 2. VOTING PROCEDURE. The Secretary shall mail to each member of the Association not less than one month before the next annual General Session of the Association:

- (a) a copy of the amendment, (b) the stated reasons for its adoption, (c) the names of the sponsors.

Section 3. ADOPTION. A proposed amendment shall be adopted by a vote of not less than two-thirds of the members voting on the question, and shall become a part of the Constitution at the close of the annual General Session at which it is adopted.

ARTICLE XII. BYLAWS

Bylaws and amendments to Bylaws may be proposed at any Annual Meeting of the Council and may be adopted at the same meeting by a vote of two-thirds of the members present and voting, the Bylaws and amendments taking effect at the close of the meeting.

BYLAWS

SECTION A. MEMBERSHIP

1. **APPLICATION.** Applications for individual membership shall be endorsed by two members of the Association who shall attest to the eligibility of the applicant. A member residing within the geographical area of Kuwait Division, must be member of Kuwait Division, must comply with the Constitution of Division, and must pay dues of the Kuwait Division to IADR.

2. **MEMBERSHIP CATEGORIES.** Article IV, Section 1(A), of the Constitution shall be interpreted as follows:

a. **ACTIVE MEMBER:** Person who is conducting or has conducted research in any branch of oral health science or in related fields.

b. **ASSOCIATE MEMBER:** Person who is interested in the furtherance of dental research but has not conducted any such research. The Associate Member shall have all rights and privileges of active membership but shall have no vote.

c. **STUDENT MEMBER:** Person who is a full-time student currently enrolled in a recognized academic institution who does not hold an academic appointment and who is interested in Oral Health Research. Student members will be required to become active or associate members when eligible as their student membership will then cease. The Student Member shall have all the rights and privileges of active membership but shall have no vote.

d. **LIFE MEMBER:** A person who has been a member of the Association in good standing for at least 25 years, and no longer works on a full-time basis for remuneration. The Life Member shall have all the rights and privileges of membership but shall receive the Journal of Dental Research only upon payment of the Journal subscription fee.

e. **RESEARCH TECHNICIAN/ASSISTANT:** Person who is a full-time research assistant or technician (but without faculty appointment), and who is conducting or has conducted dental research.

3. TERMINATION OF MEMBERSHIP

a. Membership may be terminated automatically by a member upon delivery of a formal notice of resignation to the council.

b. Any member who has failed for one year to pay annual dues to the Association, and whose reason for the delinquency has not been accepted by the Council shall, at the end of the one year of delinquency automatically

forfeit membership in the Association and shall be notified by the Executive Director of the termination.

SECTION B. EXCEPTIONS TO THE PAYMENT OF DUES

1. LIFE MEMBERSHIP. Life Members shall pay no dues.
2. TERMINATED MEMBERSHIP. Annual dues for the year in which membership is terminated by a member or by the Association prior to the date of the annual General Session shall be refunded, or, if unpaid, shall not be demanded. No dues will be refunded after the date of the annual General Session.
3. SUSPENSION OF DUES. The Council may in any year suspend the dues of a member upon request from the member in the event unwieldy foreign exchange situations, currency depreciation, or other significant reasons exist.
4. RIGHTS. Rights of membership shall not be affected if a member is excused from paying dues.

SECTION C. OFFICIALS

1. INSTALLATION. At the annual General Session of the Association, an appropriate ceremony of installation shall inaugurate the term of service of each Officer of the Association.
2. DUTIES.
 - a. The duties of the Officers shall be those ordinarily associated with the official titles, and such other duties as the Association or the Council may assign.
 - b. The Council shall report annually to the General Session and to the Association on the nature and scope of its proceedings.

SECTION D. COMMITTEES

Appointments to ad hoc committees shall be made by the President.

SECTION E. MEETINGS

1. GENERAL SESSIONS. The time and place of each annual General Session shall be determined by the Council.

2. SCIENTIFIC SESSIONS.

a. The arrangements for the scientific program of each annual General Session of the Association shall be made by the Council.

3. REGISTRATION FEES. The Council shall determine the amount of the registration fees for the annual General Session. Members whose dues have not been paid through the current year will be required to pay the non-member fee.

SECTION F. QUORUM/RULES

1. COUNCIL. At any meeting of the Council, a quorum shall be comprised of at least one-half of the Council members.

2. RULES. The Association shall operate under the rules of Parliamentary procedure as outlined in "Roberts' Rules of Order". In the event of a tied vote for an Officer position, the Council will determine the outcome by ballot at its annual meeting.

SECTION G. AUTHORIZED BANKS AND EXPENDITURES

Funds of the Association shall be deposited in a bank or banks, or invested in securities approved for the purpose by the Council. Authorized expenditures from the general funds of the Association shall be made by check, each of which must be signed by the President, the President-elect, the Vice-president, the Treasurer, or the Secretary, provided each expenditure is within the limit of each budgeted item.

SECTION H. DEFINITIONS

1. Members of this Association, for purposes of notice or other communications or actions, are those persons who are members according to the latest information possessed by the Secretary at the time of mailing of the notice or communication, or at the time of the action.

2. Notice shall be considered to have been given to a member when written statement of the notice has been mailed to the member at the last address for the member known to the Secretary at the time of the mailing.